

Application and Admission to the School

APPLICATION

Once a year the *International Helmholtz-Weizmann Research School on Multimessenger Astronomy* opens a call for applicants. **This year the application call will start on September 26, 2022 and run until November 6, 2022.** We offer about 5 PhD positions. Interested students can send their application through our application system. Please notice that the link to the application system is available [on our website](#) only when the call is open (26.09.2022 - 06.11.2022).

The whole application process happens electronically. Applicants **must upload all the following documents** on the application system:

- Curriculum Vitae, signed
- Letter of Motivation: The application form contains a text field for this. It does not need to be uploaded as a pdf file. Please indicate and motivate a preference for one or more of the potential research topics, which are available on the application system
- A copy of your Bachelor Certificate and of the Transcript of Records
- A copy of your Master Certificate (in case your Master studies have been already completed) and a copy of the Transcript of Records
- 2 Letters of Recommendation: These will be uploaded on the application system by the referees. Please inform and eventually remind your referees to submit the letters!

Please notice that every file, except from the Letter of Motivation, should be sent in **pdf format** and must **not exceed 16 MB**. Moreover, files should be named as follow:

- CV_Surname_Name.pdf
- Bachelor_Surname_Name.pdf (this document contains in this order the Bachelor certificate and the transcript of records)
- Master_Surname_Name.pdf (this document contains in this order the Master certificate (if available) and the transcript of records)

The CV and the Motivation Letter need to be written in English. The Bachelor and Master documents must have an accompanying English translation if they are in a different language. For the application procedure unofficial translations are enough, but please notice that for the admission at our partner universities official certified translations are needed!

Applicants have 5 weeks to complete and submit their application, the **deadline** is on **November 6, 2022**. During the application process, the function for submitting Letters of Recommendation is activated and your referees receive an invitation to upload the

documents. Therefore, you should not wait until the last days to submit your application. After the deadline, letters of recommendation can be sent only by your referees until **November 16, 2022** per email to multimessenger-school@desy.de.

Note: This does not apply for the rest of your application (CV, Letter of Motivation, Certificates) via the online tool. Applications to the Research School must be done by November 6, 2022!

Be aware that **only complete applications will be accepted**. Applications without Letters of Recommendation after November 16, 2022 will not be considered.

The review process may take up to 5 weeks. Applicants will receive an email with a feedback on their application by December 16, 2022 at the latest. In case the outcome is positive they will be invited to an interview in February 2023 in Berlin. If the pandemic persists and in the case of special circumstances, the interviews will be held virtually. Students must accept or reject the invitation by **January 6, 2023**.

INTERVIEWS

The event in Berlin takes place **between February 06, 2023 and February 09, 2023 and lasts 3 days**: On the first day the candidates will visit the DESY campus in Zeuthen (half a day), the interviews will take place during the following two days. On that occasion students will have the chance to meet the school's Project Leaders, who will give brief presentations of their projects and topics. Applicants are asked to give a presentation on the topic of their master thesis. More information will be given to the invited candidates.

By **February 24, 2023** candidates will receive feedback on their interviews. Successful candidates will receive a formal offer for a PhD position.

Accepted students can start their PhD as soon as possible, but the exact starting date needs to be discussed with the respective Project Leader.